

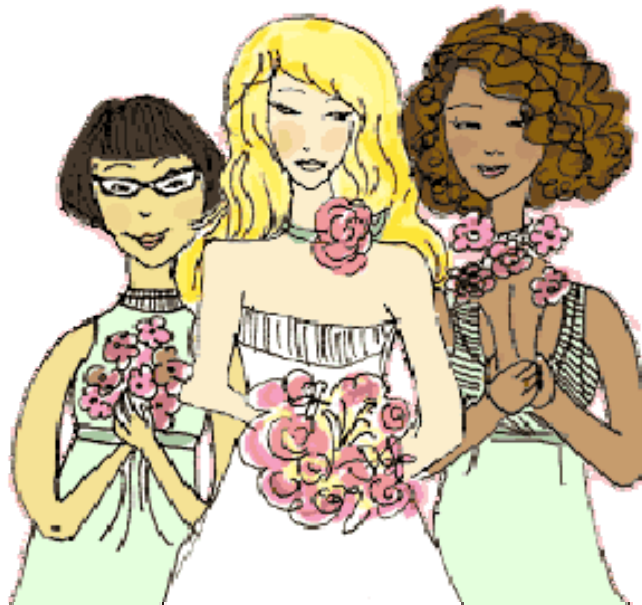
“FOR YOU”

EVENT CONSULTING
&
CATERING SERVICES, LLC

Special Event Packages

Printable Version

Deborah M. Fraime – CEO/Event Coordinator



“For You” Event Consulting & Catering Services, LLC provides full event consulting services for various occasions including, but not limited to: Birthdays, Reunions, Receptions, Holiday Parties, Graduations, Anniversaries, Private Parties, and Grand Openings. All of our packages are 100% Customizable. Our goal is to create an event suited especially “For You”

The Blueprint Package for Special Events

- *One hour complimentary pre-planning session*
- *Creation of budget*
- *Discount on invitations*
- *Provide a list of vendor referrals to meet your criteria*
- *Unlimited e-mail and/or phone support for the entire duration of your event*



Coordination Only

- *Up to 10 hours coverage on your event date*
- *One hour complimentary pre-planning session*
- *Unlimited contact via email and/or phone from the signing of the contract*
- *One full consultation six weeks prior to your event (2hr limit)*
- *Vendor confirmation calls the week before your event*
- *Creation of a vendor timeline & proper placement*
- *Discount on invitations*
- *Coordinates with musicians for timing issues*
- *Room arrangement to optimize the space*
- *Proper placement of décor*
- *Placement of party favors*

Full Service Package

~Full Service Coordination (Up To 75 Hours)~

- *Unlimited coverage on your wedding day*
- *One hour complimentary pre-planning session*
- *Bridal planning guide*
- *Unlimited contact via email and/or phone from the signing of the contract*
- *Contract negotiation with vendors*
- *Assist with finding ceremony and reception venue*
- *Assist with planning event décor for ceremony and reception*
- *Check availability of vendors for wedding date and budget (including setting appts.)*
- *Set-up and maintain budget (monthly)*
- *Attend florist meeting and entertainment meeting*
- *Attend tasting and final catering appointment*
- *Coordination of out-of-town guest housing*
- *Setting up favors and seating arrangements*
- *Putting the finishing touches on your reception*
- *Creation and distribution of welcome gifts for your out-of-town guests*
- *Unlimited hours of coverage on the day of your event*
- *Decorate honeymoon suite*
- *Plus.....Coordination Only Package*

Extra...Extra...

Ala Carte Options (Additional Fee)

- *Invitation Service (stuffing, sealing and delivery of invites)*
 - *\$.80 per invitation plus postage*
- *RSVP service*
 - *\$25.00*
- *Special mailings*
 - *\$25.00 plus the cost of postage*
- *Welcome Bags for "Out of Towner's" and delivery*
 - *Pricing depends on what is included. Prices start at \$15.00 per bag...*
- *Menu Card Design*
 - *\$75.00 includes printing*
- *Vendor Referral*
- *Hourly Consultation (Fee \$125.00 per hour)*

Special Touches (Additional Fee)

- *Nanny Service*
- *Spa Packages*
- *Make-Over Packages*
- *Girls Night Out Packages*

We Also Welcome Any Suggestions!!